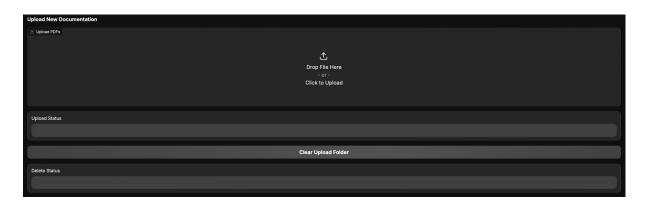
#### **HP Business Edge Manual**

Introducing our AI-powered document analysis system: an advanced offline tool designed to help users efficiently process, analyse, and extract insights from their documents. By leveraging a state-of-the-art language model, vector databases, and natural language processing techniques, our system provides intelligent search capabilities and structured data retrieval. Whether you are working with large datasets, technical documentation, or unstructured text, our system enables fast and accurate information extraction. You can simply upload your documents, and the AI will process the content, and enable advanced querying through a chatbot interface.

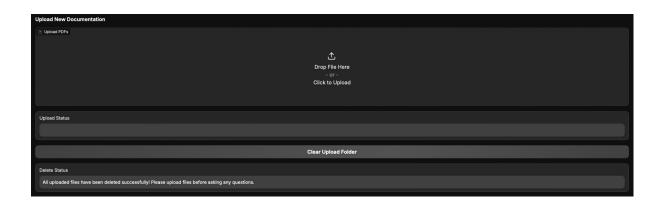
## **Uploading Files**

- 1. Navigate to your required use case
- 2. Navigate to the file handling section located at the bottom of your use case tab
- 3. Drag and drop your files into the file uploading area
- 4. You will see a message confirming your files have been uploaded in the "Upload Status" box



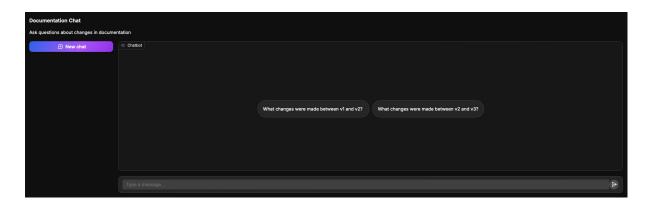
#### Deleting files

- 1. Navigate to your required use case
- 2. Navigate to the file handling section located at the bottom of your use case tab
- 3. Click the button labelled "Clear Upload Folder"
- 4. You will see a message confirming your files have been deleted in the "Delete Status" box



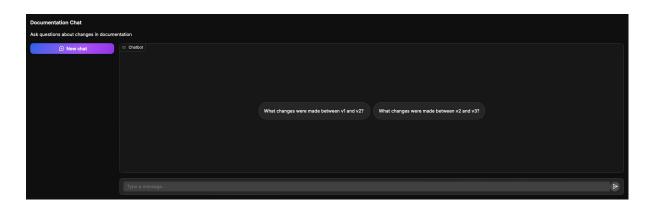
## Asking a Question

- 1. Navigate to your required use case
- 2. Upload the files you would like to ask questions about (see section above)
- 3. Type your question into the text field and press the "Enter" key or press the submit button
- 4. Wait a few seconds for the system to respond to your query



# Opening a New Chat Window

- 1. Navigate to your required use case
- 2. Click on the button labelled "New chat" located at the top left of the page
- 3. A new empty chat window will open where you can ask queries



# Generating Chat Metrics

# NOTE: Metrics can only be generated after the system has responded to a user query

- 1. Navigate to the "Chat" tab
- 2. Click on the "Generate" button
- 3. The system will generate a comprehensive list of metrics for each response given



## Contact Us

For further assistance or questions, please don't hesitate to contact us at:

- ali.abbas.23@ucl.ac.uk
- umar.ali.23@ucl.ac.uk
- omar.nazir.23@ucl.ac.uk